

District Council of

Grant



Annual Report 2017–2018



Contents

COUNCIL PROFILE	3
CHIEF EXECUTIVE OFFICER'S MESSAGE	6
STRATEGIC MANAGEMENT PLAN 2016-2020	7
OUR VISION & MISSION	8
Goal 1: Physical Infrastructure is Improved & Developed	9
Goal 2: Economic Development Opportunities Pursued & Promoted	13
Goal 3: Improved Community Services Delivered That Support Community Expectations	17
Goal 4: Strong Leadership, Management & Delivery of Transparent Council Services	22
Goal 5: Sustainable Use, Accessibility & Planned Use of our Natural & Built Environment	28
PEOPLE AND GOVERNANCE	30
ANNUAL FINANCIAL STATEMENTS	40
LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION	50

Council Profile

The District Council of Grant is the most southern local government area in South Australia.

Situated on the south east coast corner of the Limestone Coast, it is bounded to the south and southwest by the Southern Ocean, the Victorian Border to the east and the Wattle Range Council to the north and northwest. The Council encircles the local government area of the City of Mount Gambier. The Council is predominantly rural with a number of small townships, serving an estimated population of 8,203 (as at 2016 census), and covers an area of 1,898 square kilometres.

The area contains some of the richest and most productive agricultural land in South Australia. Dairying, beef and sheep production, horticulture, wool, seed and grain production are the predominant agricultural activities. The fishing industry, in particular the southern rock lobster industry, is a significant factor in the economy of the area with Port MacDonnell being acknowledged as the “Southern Rock Lobster Capital of Australia”. Forestry production and related secondary industries of logging and milling are major economic and employment generating activities.

The District Council of Grant is home to the Mount Gambier Wine Region which is Australia’s newest official wine appellation, producing quality cool climate wines and featuring multiple vineyards and cellar door outlets.

Features such as the spectacular coastline and the natural and built heritage, including Mount Schank State Heritage area, Canunda National Park, Lake Bonney; and exceptional cave diving opportunities at locations such as Piccaninnie Ponds and Ewens Ponds, make the area a popular and growing tourist destination and a recreational playground for local, national and international visitors.

The District Council of Grant is a diverse collection of townships and communities and we value the different approaches, opinions, and expectations from our communities.

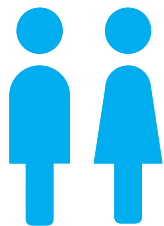
The Council provides a range of support and development services as well as administrative and regulatory functions to improve the quality of life for all people who live, work, do business, enjoy leisure and visit the community and its environs.



Council Profile

COUNCIL DEMOGRAPHICS

POPULATION
8,203

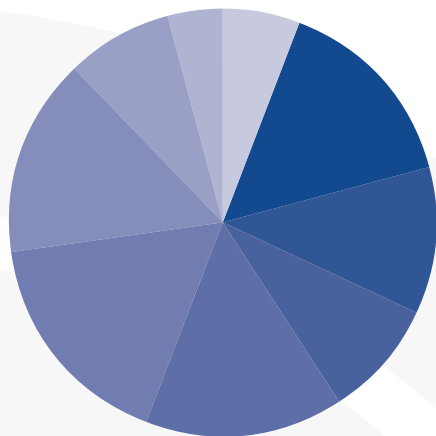


MALE FEMALE
55% 45%

4.4%

POPULATION GROWTH

POPULATION
BREAKDOWN BY AGE



- 0-4 yrs, 5%
- 5-14 yrs, 14%
- 15-24 yrs, 10%
- 20-24 yrs, 4%
- 35-44 yrs, 13%
- 45-54 yrs, 17%
- 55-64 yrs, 15%
- 65-74 yrs, 11%
- 75 yrs +, 5%

AVERAGE PEOPLE PER
HOUSEHOLD **2.6**
MEDIAN AGE **43**

7% BORN OVERSEAS

1.6% ABORIGINAL & TORRES STRAIT
ISLANDERS



**MEDIAN
MORTGAGE
REPAYMENT (\$/MONTH)**

1,300



**NUMBER OF
PRIVATE
DWELLINGS**

2,715

160
**MEDIAN
RENT
(\$/WEEK)**

**MEDIAN
HOUSEHOLD
INCOME
(\$/WEEK)**

1,383

26.5%
**RESIDENTS
VOLUNTEER**



Source: 2016 Census of Population and Housing, Australian Bureau of Statistics

Council Profile

ECONOMIC PROFILE

GROSS REGIONAL
PRODUCT
\$495M

TOTAL OUTPUT
\$953M

815
REGISTERED
BUSINESSES

TOP 3 INDUSTRIES BY OUTPUT

1 AGRICULTURE, FORESTRY & FISHING
\$559.4M (58.7%)

2 MANUFACTURING
\$183.8M (19.3%)

3 CONSTRUCTION
\$64.6M (6.8%)

VALUE ADDED BY INDUSTRY - TOP 3

1 AGRICULTURE, FORESTRY & FISHING
\$271M (64.5%)

2 MANUFACTURING
\$54.9M (13.1%)

3 CONSTRUCTION
\$17.6M (4.2%)

TOTAL VALUE ADDED
ALL INDUSTRIES
\$420.3M

ESTIMATED NUMBER
OF LOCAL JOBS
2,685

48.7% EMPLOYED IN
AGRICULTURE, FORESTRY & FISHING

(DOMESTIC & INTERNATIONAL)
AGRICULTURE, FORESTRY
AND FISHING 72%
MANUFACTURING 22.4%



\$623.9M
TOTAL EXPORTS

Chief Executive Officer's Message



David Singe
CHIEF EXECUTIVE OFFICER

It seems a little incongruous for a new Chief Executive Officer to present the report on the previous year. With the assistance of a great group of managers I can provide a perspective.

Council finished 2017-2018 in a strong financial position with an operating surplus of \$732K after capital amounts. Council has a low level of outstanding loans and has continued to focus on careful management of its \$121m asset base, with \$2.5m spent on upgrades and \$2.4m spent on new assets. This was predominately on the upgrade of roads and kerbs in our District and townships. We continued working on making our long term Asset Management Plans and our long term Financial Plan as accurate as possible.

For the Mount Gambier Airport it was a year of essential site works especially the expansion of the rental car parking; and the continuing cleaning of the site to minimise bushfire risk.

The Mount Gambier and District Saleyards sold over \$100 million in stock value. The Saleyards staff were involved with initiatives including the replacement of rubber matting in 30 pens; adjustable ramp safety improvements; signage improvements and adopting the Saleyards Master Plan.

Economic development is a slow-moving discipline requiring patience and persistence. Among many activities, the Dairy Business Preview Project with Wattle Range Council; working with Limestone Coast Economic Development Group and contributing to the Limestone Coast Regional Growth Strategy were notable.

The Waterfront Project at Port MacDonnell continues to progress with the construction of Stage 1 at the beginning of April. With an anticipated completion date at the end of 2018, residents will start to see more visible works towards the latter part of the project.

Community Development remains an important role for the community and individuals with Council continuing to provide support through various funding programs, volunteer programs, Youth on Wheels events, and advice and assistance where possible.

The Council has an excellent outdoor team and this year saw the continuing works programs delivering good results. The road networks are well maintained and improvements continue as they have for many years. Our road network is subject to complex mixed uses with significant heavy vehicle use, private vehicles, caravans and buses. Safety is always a serious objective.

The Port MacDonnell Community Centre is always well used and is the heart of the community.

We have a great community in a very attractive region. The Mayor, Councillors and staff continue to demonstrate a high level of commitment to improving our Council and the community.

David Singe
CHIEF EXECUTIVE OFFICER

Strategic Management Plan 2016-2020

The Strategic Management Plan 2016-2020 guides Council's direction and actions.

The Strategic Management Plan is available from Council's website and offices.

GOAL 1 PHYSICAL INFRASTRUCTURE IS IMPROVED & DEVELOPED

Outcomes

- Improved roads & infrastructure, transport links, footpaths and walking/cycle trails
- Improved public spaces
- Improved regional infrastructure (including non-council infrastructure)
- Improved Mount Gambier Airport infrastructure and services
- Improved Mount Gambier and District Saleyards infrastructure and services
- Improved marine infrastructure

GOAL 2 ECONOMIC DEVELOPMENT OPPORTUNITIES PURSUED & PROMOTED

Outcomes

- Growth of new and existing industries and businesses
- Increased tourism
- Existing events supported and new events developed
- Land developed to meet future needs and demands

GOAL 3 COMMUNITY DEVELOPMENT & SUPPORT

Outcomes

- Improved and accountable partnerships and services provided by other stakeholders

- Effective and improved community development programs
- A safe and vibrant community

GOAL 4 STRONG LEADERSHIP, MANAGEMENT & DELIVERY OF TRANSPARENT COUNCIL SERVICES

Outcomes

- Effective communication and consultation with the community and regional partners
- Effective Council management and business systems
- Effective regulatory services
- Effective support and services to Elected Members
- Effective partnerships with stakeholders

GOAL 5 SUSTAINABLE USE, ACCESSIBILITY & PLANNED USE OF OUR NATURAL & BUILT ENVIRONMENT

Outcomes

- Alternative energy solutions and opportunities explored
- Improved and continued public access to our natural environs (parks, coast, marine parks)
- Sustainable approach to coastal protection strategies
- Sustainable Community Waste Management Systems implemented and maintained
- Sustainable Waste Management Services

Our Vision & Mission

OUR VISION

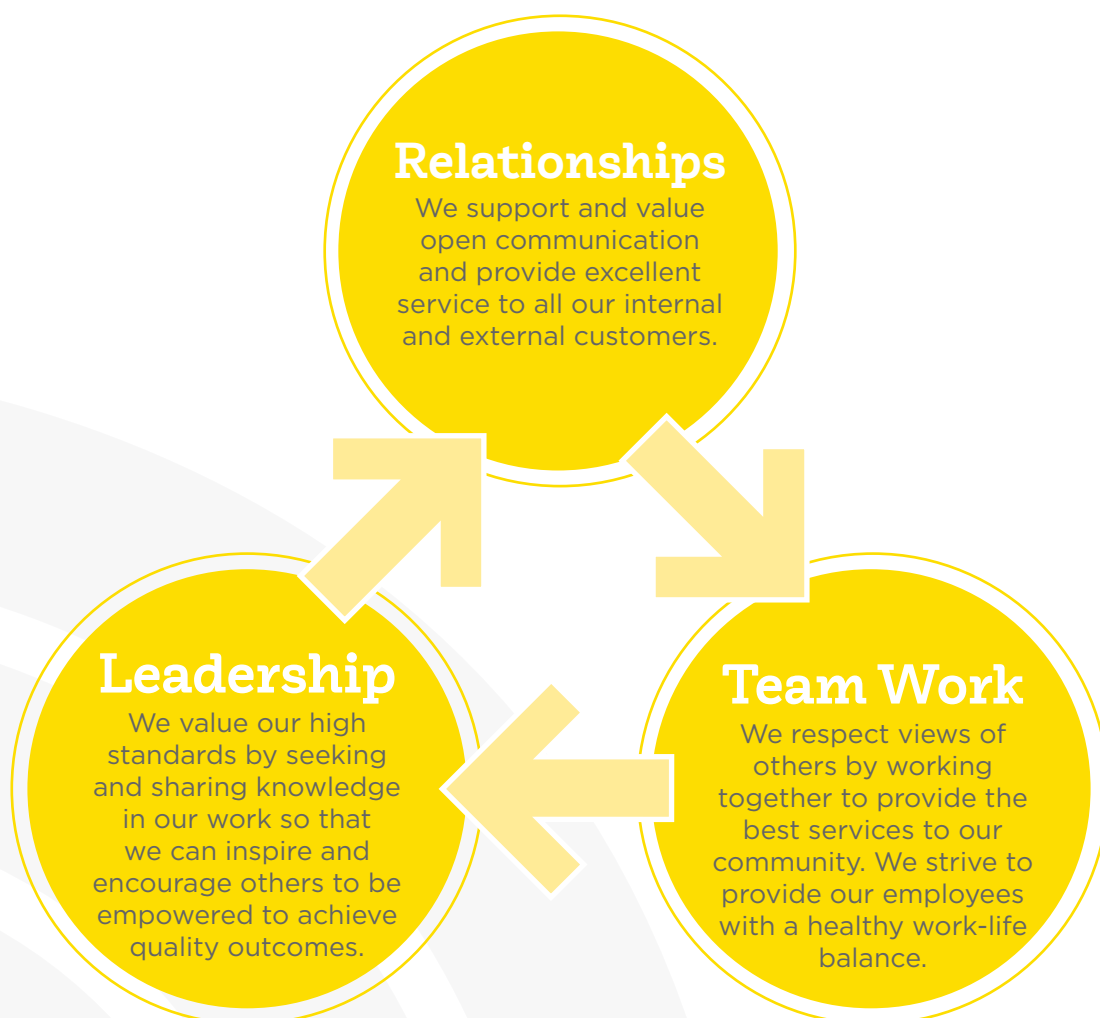
A progressive and caring Council, providing responsible leadership, sustainable development and cost effective quality services.

OUR MISSION

To provide a range of services which meet the environmental, social and economic needs of our community.

OUR VALUES

We have adopted three core values that will underpin how we approach the delivery of outcomes of this Strategic Management Plan.





GOAL 1

**Physical Infrastructure
Is Improved &
Developed**

GOAL 1 Physical Infrastructure Is Improved & Developed

WORKS AROUND THE DISTRICT

Special Local Roads Program funding was received to undertake the reconstruction of a 4km section of Mingbool Road which was completed in March 2018 at a cost of \$800,000. Funding of \$400,000 was received, with the remainder provided by Council.

In accordance with Councils Transport Asset Management Plan, 1.8km section of McKay Road, 1km section of Buchanan Road, 120m of William Street and 130m Crouch Street were also reconstructed and sealed. The Transport Asset Management Plan also commits to seal and kerb at least one street per year in our townships. In 2017-2018 Council completed kerbing and water channel construction to a 320m section of Carpenter Rocks Road, an 80m section of Pearson Street, a 160m section of Pelican Point Road and a 300m section of Hay Terrace.

As part of Council's commitment to maintenance of the unsealed road network, sections of roads within Council's district were re-sheeted during the year. This included Bobs Road, Burnda Road, Considine Road, Dismal Swamp Road, Gums Road, Collins Road, Clezy Road, Henningsen Road, Earls Cave Road, Moores Road, Border Road, Mulwalla Road, Sisters Road, Three Chain Road, Glynns Road and Schinkel Road.



Council has extended a section of the truck parking bay at Tarpeena. The shelter has been removed to allow the area to be widened and improve drainage.

DONOVANS LANDING

Council secured 50-50 grant funding to the amount of \$3,674.55, with the Department of Environment, Water and Natural Resources under the Recreational Fishing Grant Scheme 2017. This assisted Council to purchase safety rails for the newly installed Donovans Landing and complete the facility for public use.

THE WATERFRONT - PORT MACDONNELL

The Waterfront is a \$1.17m co-funded foreshore development project at Port MacDonnell between Council and the Department of Planning, Transport and Infrastructure. In late 2017 the detailed design for the project was tendered and awarded to Oxigen, an Adelaide based open space design team, and construction works were tendered and awarded to Gambier Earth Movers. Construction of Stage 1 of The Waterfront project commenced in April 2017 with an anticipated completion by the end of 2018. As at June 2018, mainly civil works were being undertaken, with kerbing, cementing and drainage being installed. Residents will start to see more visible works towards the latter part of the project, with the information shelter, public art and street furniture being amongst the last items to be installed.

MOUNT GAMBIER AIRPORT

As of the 30 June 2018, the recipients of Round 2 of the Building Better Regions Fund #2 had not been announced. Despite this, the fine tuning of the redevelopment has continued, which aims to provide the best outcome possible for the Mount Gambier Airport.

GOAL 1 Physical Infrastructure Is Improved & Developed

The redevelopment consists of:

- Lengthening the runway at the southern end by 120 metres.
- Grooving the runway for enhanced water dispersal.
- Construction of a new apron for parking heavy aircraft and seasonal fire bombers.
- Upgrade of runway lighting control system and the installation of new generator capable of running the entire airport in blackout periods.
- Complete upgrade and modernisation of the terminal.

The removal of trees adjacent to the terminal carpark has freed up considerable space which has allowed for the construction of a dedicated rental car parking area. The car park, complete with lighting, came in at a cost of \$85,595. This project was funded on a dollar for dollar basis through the State Government's 'Support Regional Aviation Fund'. The project has enabled the general car park to be decongested providing improved safety outcomes for both vehicular and pedestrian traffic around the carpark.

The value of the State Government's 'Support Regional Aviation Fund' provides regional airports with the ability to carry out greatly needed repairs or upgrades. This is particularly relevant to those aerodromes that fall into the small to medium category. The 'Support Regional Aviation Fund' also provides for projects that do not necessarily fit into more traditional funding models. This has been a very positive initiative of the State Government.

In the advent of disastrous bushfire, the Mount Gambier Airport is considered by emergency services to be a critical piece of Limestone Coast infrastructure that must be protected. As a result of this, maintenance continues on under-utilised landside areas of the Airport, with the removal of pest plant species, potentially dangerous trees and heavily fuelled undergrowth.

During the 2017-2018 summer months, a complete repaint of the fuel facility and the JET A1 fuel truck was completed. The renovation of the fuel facility has also included all new signage on the site, and has brought the site back up to top condition.



GOAL 1 Physical Infrastructure Is Improved & Developed

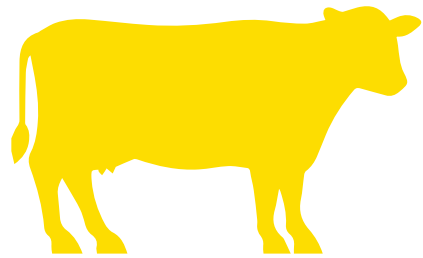
MOUNT GAMBIER AND DISTRICT SALEYARDS

The Mount Gambier and District Saleyards, located at Glenburnie, operates sale days each Wednesday. The Saleyards offers seven selling agents, and is European Union Prime Eligible.

There has been a decrease in cattle sales of approximately 17% from 2016-2017, while sheep and lamb sales have also decreased 12%. The stock value sold at the Saleyards was just over \$100m for the 2017-2018 financial year. Indirectly the Saleyards assists seven agents, many local livestock transporters and over 100 producers. Many other businesses and industries within the Limestone Coast indirectly benefit from the Saleyards with further value adding and the money multiplier effect of the income spend by producers.

Projects undertaken during 2017-2018 included replacing rubber matting in 30 selling pens, purchasing three handheld cattle scanners, replacing all ramp hoist covers, repairs to buyer walkways, installation of safety and general signage throughout the Saleyards, adoption of the Mount Gambier and District Saleyards Master Plan and safety improvements to the cattle adjustable ramps.

The Saleyards continues to focus on listening and working cooperatively with all stakeholders of the Saleyards facility to ensure that everyone prospers and the Saleyards reputation and image is known, trusted, respected and valued by all as the place to sell livestock in the Limestone Coast as well as Western Victoria.



65,685 CATTLE
(NOT INCLUDING CALVES)
WERE SOLD AT THE MOUNT
GAMBIER & DISTRICT SALEYARDS
IN 2017-2018

.....

145,302 
SHEEP AND LAMBS
WERE SOLD AT THE
MOUNT GAMBIER & DISTRICT
SALEYARDS IN 2017-2018

.....



THE STOCK VALUE SOLD AT THE
SALEYARDS WITHIN THE DISTRICT COUNCIL
OF GRANT WAS JUST OVER
\$100 MILLION
FOR THE 2017-2018 FINANCIAL YEAR



GOAL 2

**Economic Development
Opportunities Pursued
& Promoted**

GOAL 2 Economic Development Opportunities Pursued & Promoted

DAIRY INDUSTRY BUSINESS REVIEW PROJECT

The District Council of Grant is home to over 60 dairy farms with the Limestone Coast being home to around half of South Australia's dairy herd, producing nearly 60% of the State's milk production with most of the milk from the region being produced by the combined council areas of District Council of Grant and Wattle Range Council.

Due to the importance of the dairy industry to both councils, SED Regional Advisory were commissioned jointly by the District Council of Grant and Wattle Range Council to review the current dairy industry across both council areas and consider the potential future of the industry, opportunities for sale, amalgamation, growth or value adding, as well as constraints to the industry's growth. The project has included surveys and consultations with producers and processors across both council areas with the final report expected to be available in the second half of 2018.

PICCANINNIE PONDS ECO-TOURISM

The planning report "Piccaninnie Ponds Conservation Park and Pick Swamp-Enhancing Access Opportunities and Tourism Potential" produced by Masterplan SA was presented to Council in September 2017.

The report had been commissioned the previous year to investigate opportunities to promote tourism in the region through enhancing access to the Ramsar listed Piccaninnie Ponds Conservation Park and adjacent Pick Swamp. The project was undertaken in three stages, with the aim of preparing high level concept options detailing opportunities which could be developed in a manner that protects and enhances environmental values while at the same time be commercially viable. Opportunities identified in the report include providing limited public access to Pick Swamp with facilities and infrastructure to support this, improving infrastructure within the Conservation Park and a number of external opportunities.

Council's role exists in promoting these opportunities based on its understanding of the local economy and links to the community and initiating any planning and zoning changes. Key to progressing these opportunities will be strategic discussions with the Department of Environment and Water and engagement with the relevant State Government Ministers and the South Australian Tourism Commission.



GOAL 2 Economic Development Opportunities Pursued & Promoted

INDUSTRIAL DEVELOPMENT PLAN AMENDMENT

The District Council of Grant Industrial Land Review and Master Plan was completed in October 2016. The Review and Master Plan was endorsed by Council, and was to be used as the general basis of an Industry Development Plan Amendment (DPA). The DPA would amend the Council's Development Plan.

Due to the staged implementation of the new Planning, Development and Infrastructure Act 2016, and the move from the current Council Development Plan to the new Planning and Design Code in 2020, no new DPA's are being allowed by the Department of Planning, Transport and Infrastructure.

The Industrial Land Review and Master Plan will now be considered with respect to the new Planning and Design Code.

PORT MACDONNELL AND ENVIRONS (PART 2) CAPE NORTHUMBERLAND LIGHTHOUSE DEVELOPMENT PLAN AMENDMENT

The Port MacDonnell and Environs (Part 2) Cape Northumberland Lighthouse Development Plan Amendment (DPA), follows the approval of the Port MacDonnell and Environs DPA (Part 1) by the Minister for Planning on 26 June 2017. The Minister agreed to exclude (split) that land around the Lighthouse at Cape Northumberland, and make it the subject of a separate DPA (Part 2).

The DPA was prepared, and subsequently placed on concurrent public and Government Agency consultation. A public meeting concerning the DPA was held on 14 November 2017 at the Port MacDonnell Community Complex.

In considering the submissions received concerning the DPA, and issues associated with native vegetation on the land affected by the DPA, Council at its meeting held on 20 June 2018 resolved to proceed no further with the DPA.

RURAL LIVING AND TOWNSHIP ZONES AND BOUNDARIES REVIEW AND MASTER PLAN

Council at its meeting held on 20 June 2018 resolved to engage planning consultants in relation to undertaking the preparation of a Rural Living and Township Zones and Boundaries Review and Master Plan.

The project will be completed in early 2019, and will involve public consultation and engagement with the community.

TOURISM

Council provides advice to local tourism operators and community groups on tourism issues including promotional opportunities and preparation of promotional materials, event procedures and requirements, and also promote coastal and local heritage areas and activities including cave diving, Mount Schank, Piccaninnie and Ewens Ponds.



GOAL 2 Economic Development Opportunities Pursued & Promoted

Advertising and promotion is undertaken in the “Stay Another Day” guide and other locally produced tourism guides in the Limestone Coast, as well as on a number of Council hosted web and social media sites. Council operates a Visitor Information Outlet at its Port MacDonnell Community Complex, which is open to the public seven days a week, incorporating the Port MacDonnell and District Maritime Museum, and has hosted a number of exhibitions for visitors to view free of charge in the Gallery.

Council is a member of the Limestone Coast Local Government Association Tourism Management Group. The group was formed in 2016 and makes recommendations to the Limestone Coast Local Government Association on matters relating to tourism, the development of tourism and the future of tourism in the Limestone Coast.

EVENTS

2017 Tour of the Great South Coast Cycling Classic

Council once again supported the Tour of the Great South Coast Cycling Classic, a National Road Series event. Stage 3 held on Thursday 27 July 2017, consisted of a distance of 137.6kms with six sprints and one hill climb, commenced and finished at Port MacDonnell. The course went via Allendale East, Pelican Point, Carpenter Rocks, Blackfellows Caves, Blue Lake Golf Links, Donovans, Brown Bay, Riddoch Bay, and Racecourse Bay.

The prestigious championships attracted interstate and international competitors and promoted our region through social media coverage. Cycling has been recognised as a growing tourism market and health initiative, and Council will continue to support the Tour of the Great South Coast in August 2018.

Council continued to support community events including Generations in Jazz, Port MacDonnell Bayside Festival and the Kongorong Rodeo.

2018 Australia Day Awards and Celebration

The free family focused event, hosted by the Tarpeena Progress Association, had to be moved from its normal lunch time to early breakfast due to an extreme weather forecast and likelihood of a total fire ban. This affected attendance numbers, however about 200 people still enjoyed music by the Mount Gambier City Band, the National Anthem performed by Katelyn Lapatha, a vintage vehicle display, jumping castle and whip cracking demonstration by Luke Fritsch. Auntie Michelle Jacquelin-Furr performed the Welcome to Country.

Australia Day Ambassador, John Shepherd AM, assisted with the presentation of Australia Day Awards. The Port MacDonnell Community Emergency Response Team were awarded Community Event of the Year Award, Kylie Boston was named Citizen of the Year and the Young Citizen of the Year was awarded to Jason Watts.





GOAL 3

**Improved
Community Services
Delivered That
Support Community
Expectations**

GOAL 3 Improved Community Services Delivered That Support Community Expectations

NEW TOWN SIGNAGE

As part of the ongoing delivery of the River and Coastal Master Plan, new entrance signs at Donovans were installed in early 2018. The purpose of the entrance signs across all the river and coastal communities in the Council area, is to provide a unique identity for each township and a sense of place. Using recycled timber from the jetty at Port MacDonnell, the signs compliment the environment and contribute to the vision the community have for the area.

YOUTH ON WHEELS

Council announced a name and logo change from the Geared2Drive program to Youth on Wheels in September 2017. The name change came after the expiration of a license agreement with Helping Young People Achieve (HYPA) and the District Council of Grant. Youth on Wheels which provides for youth in the District Council of Grant and the City of Mount Gambier, is a full-fledged Council owned and operated youth program.



A new logo was designed to complement Councils existing brand with refreshed new colours and fonts. The design goal was to better match how the program is a part of Council and the values Council espouse that support community. A small team at Council worked on a design that is crisp, vibrant, youthful and connected to Council. The shapes and colours are taken from Councils existing corporate logo, recognising the wonderful Council volunteers that give up their time to support this program, whilst the “L” of the logo also represents the learners that access the program. The new look is on the car, volunteer uniforms, social media, Councils website and other Council forms and documents.

COMMUNITY GRANTS

Council reviewed its Community Funding and Support Policy in the 2017-2018 financial year and introduced the ability for the community to apply for more than one Community Grant (Sports, Halls and Community groups) per financial year. This built upon the 2016 introduction of two rounds of funding and is intended to better support community projects.

Round 1 of Council’s Community Grants Scheme saw a total of \$48,437 worth of projects co-funded between Council and ten community groups across the townships and communities of Mil Lel, Kongorong, Yahl, Allendale and Caveton across the three categories of Community (up to \$2,500), Sport (up to \$800) and Hall (up to \$1,000).

Council continues to provide financial assistance through donations and sponsorship to not-for-profit organisations within the Council area across various sectors such as sport and recreation, culture and the arts, social security and welfare and tourism.

GOAL 3 Improved Community Services Delivered That Support Community Expectations

Major events and activities sponsored over the year included:

- Riddoch Art Gallery
- South East Animal Welfare League
- Tour of the Great South Coast
- Port MacDonnell Bayside Festival
- Mount Gambier Community New Year's Eve Event
- Lifeline 'Care Ring'
- Lifeline Suicide Bereavement Group
- Mount Gambier Junior Sporting Fund
- Mount Gambier Racing Club
- Kongorong Rodeo
- Generations in Jazz
- Mount Gambier City Band
- Operation Flinders
- Mount Gambier Pedal Prix



REGIONAL PUBLIC HEALTH PLAN

Council staff have actively contributed to the review of the South Australian Public Health Plan. This plan shapes the priorities that will flow into the second Regional Public Health Plan for the Limestone Coast, to be developed later in 2018.

ROAD SAFETY INITIATIVE

As a road safety initiative, Council implemented 50km stickers on mobile garbage bins in a number of Council areas as a reminder to slow down through townships. Stickers were delivered to staggered households in Yahl, Kongorong, Donovans, Allendale East and Port MacDonnell. This project was generated from the Mount Gambier and Districts Road Safety Group in consultation with Limestone Coast Local Government Association Road Safety Officer, Rob Forgan.

PORT MACDONNELL COMMUNITY COMPLEX

The Port MacDonnell Community Complex provides excellent facilities to support social and business activities for residents and visitors to Port MacDonnell. The complex incorporates the Council office, library, visitor information outlet, art gallery, maritime museum, Service SA rural agency, community meeting room, youth area, rural transaction service, volunteer information hub, disabled access toilet, two banks and kitchen facilities which are flexible to meet the needs of the community into the future. Services offered include visitor information and souvenirs, free WiFi and public use computers, banking agencies and EFTPOS cash withdrawals, Centrelink lodgement and boat ramp permits.

GOAL 3 Improved Community Services Delivered That Support Community Expectations

Community Programs

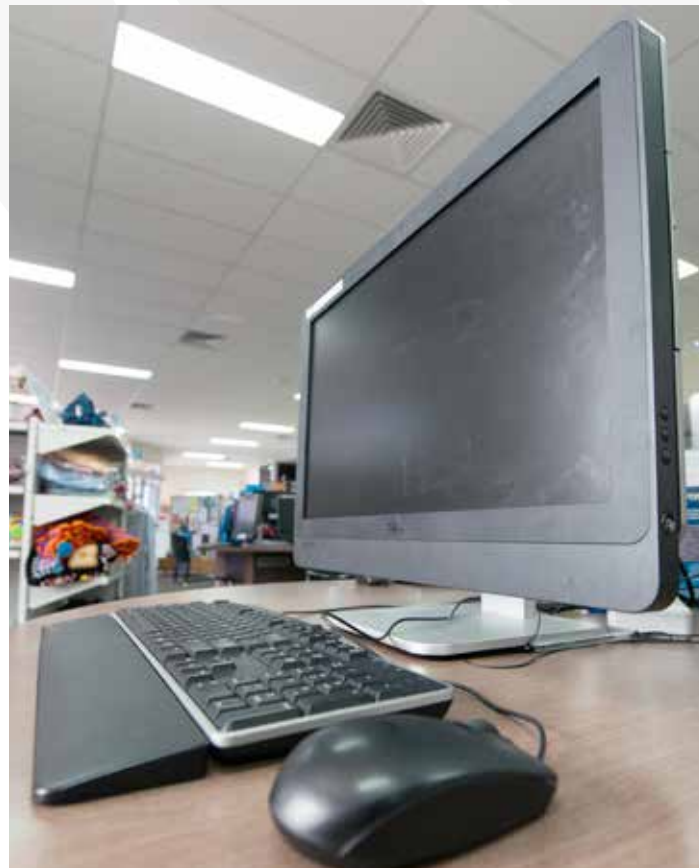
A number of community based programs were offered at the Port MacDonnell Community Complex.

- Council hosted a range of events across the District for National Seniors Month with a range of interests being catered for.
- Youth Week programs were offered in April when Council partnered with the City of Mount Gambier to better promote activities across both Council areas.
- Council hosted its annual morning tea for National Volunteers Week in May 2018 which was well attended by over 70 volunteers.
- Allendale East Area School held their Graduation for “Youth Opportunities Positive Empowerment Program” within the Complex.
- The “Little Bang Discovery Club” from the National Library Science, Technology, Engineering and Mathematics Initiative, provided preschool aged children to use safe, everyday tools and materials to engage in discovery and investigation while carrying out simple experiments and observations.
- A qualified language teacher has been teaching locals how to speak Spanish.
- Exhibitions held within “The Gallery” include – “Coastal Reflections”, “Surroundings”, “Coastal Art Exhibition”, “Local History Display”.
- Free hearing tests were available from “Australian Hearing”.
- “Coastal Connections” courtesy of Natural Resources South East held a session within the Complex called “Sea Critter Creations”.

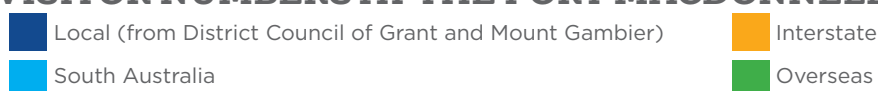


GOAL 3 Improved Community Services Delivered That Support Community Expectations

- District Council of Grant subsidised the “Town Ambassador Program” presented by TAFE SA.
- “Tech Savvy Seniors” funded by Government of SA and SA Libraries is held and run by the staff of the Port MacDonnell Community Complex. To update their digital skills, many local participants including seniors from Tarpeena and Carpenter Rocks attended the sessions.



VISITOR NUMBERS AT THE PORT MACDONNELL COMMUNITY COMPLEX



2017-18



2016-17



2015-16





GOAL 4

**Strong Leadership,
Management & Delivery
Of Transparent Council
Services**

GOAL 4 Strong Leadership, Management & Delivery Of Transparent Council Services

DEVELOPMENT SERVICES

Council's Environmental Services Department provide guidance and advice in the areas of planning and building. Development within the Council area can be in relation to building work, a change in the use of land, the sub-division of an allotment, the private construction or alteration of roads, streets or thoroughfares, prescribed mining or earthworks, creation of fortifications, and activities in relation to State and Local Heritage places.

COUNCIL'S DECISION MAKING STRUCTURE

Council meetings are held in the District Council of Grant Council Chambers, 324 Commercial Street West, Mount Gambier, on the first and third Monday of each month at 5.30pm. When the Monday is a Public Holiday, the Council meeting occurs on the following Wednesday of that week. Meetings are open to the public and Council encourages attendance. Any individual wishing to bring a matter before Council is to put their request in writing to the Chief Executive Officer a minimum of seven working days prior to the meeting.

COUNCIL COMMITTEES

Key Council Committees are formed under the Local Government Act 1999 and the Development Act 1993 and include:

- Audit Committee
- Council Assessment Panel
- Mount Gambier Airport Advisory Committee
- Mount Gambier and District Saleyards Advisory Committee
- Planning and Development Committee
- Works Committee

GRANT DISTRICT COUNCIL ASSESSMENT PANEL

In accordance with changes made to the Development Act 1993 during 2006-2007, all Councils in South Australia were required to establish a Council Assessment Panel (CAP) for the purpose of acting as the "relevant authority" in respect to all development control matters within the respective Council areas.

Meetings of the Assessment Panel are scheduled to be held in the District Council of Grant Council Chambers, 324 Commercial Street West, Mount Gambier, on the second Wednesday of each month at 5.30pm, unless otherwise determined. Members of the public are welcome to attend meetings.

The Council Assessment Panel considered and determined 13 Development Applications during 2017-2018.



275
DEVELOPMENT
APPLICATIONS

47
NEW DWELLINGS

\$22,463,541
VALUE OF DEVELOPMENT
APPLICATIONS

AVERAGE PROCESSING TIME FOR DEVELOPMENT APPLICATIONS

85 (32%) UP TO 1 WEEK

81 (31%) 1 - 2 WEEKS

35 (13%) 2 - 3 WEEKS

22 (8%) 3 - 4 WEEKS

41 (16%) OVER 4 WEEKS

GOAL 4 Strong Leadership, Management & Delivery Of Transparent Council Services

DELEGATIONS TO COUNCIL OFFICERS

Council has delegated responsibilities and powers to the Chief Executive Officer who may then, at any time, sub-delegate to appropriate Council Officers. The schedule of delegations was reviewed and adopted by Council on 16 April 2018, and is available for the public to view at the Council office.

COMMUNITY RANGERS

Community Rangers are responsible for animal management, stock control, fire prevention, illegal dumping, litter control, road traffic matters, abandoned vehicles, boat ramp monitoring, illegal camping, the Little Blue Lake, Drum Muster, community education, other general compliance matters, EPA litter control act and burning policies, and other related local government responsibilities and duties.

Animal management and control is carried out with the approval of the Dog and Cat Management Board, Council's Animal Management Plan, and Council's By-laws, which are periodically reviewed, together with relevant legislation.

ANIMAL CONTROL

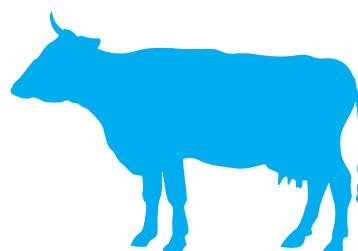
The number of dog complaints and dogs wandering has increased compared to previous years, as has the incidence of dog attacks on other animals. The incidence of dog attacks on humans/harassment are lower than previous years.

Council continues to combat instances of dogs wandering at large and have continued to conduct frequent township patrols. Instances of dog attacks and dogs wandering at large are responded to as expediently as resources allow.

As a result of investigations conducted into breaches of the Dog and Cat Management Act, expiation numbers have reduced. Serious breaches of the Dog and Cat Management Act have resulted in a number of dogs having to be destroyed due to attacks on livestock and humans.

WANDERING STOCK

The number of incidents of stock being reported out on public roadways has nearly doubled since this time last year. These incidents still appear to be attributed to the deterioration of rural fences and lack of maintenance.



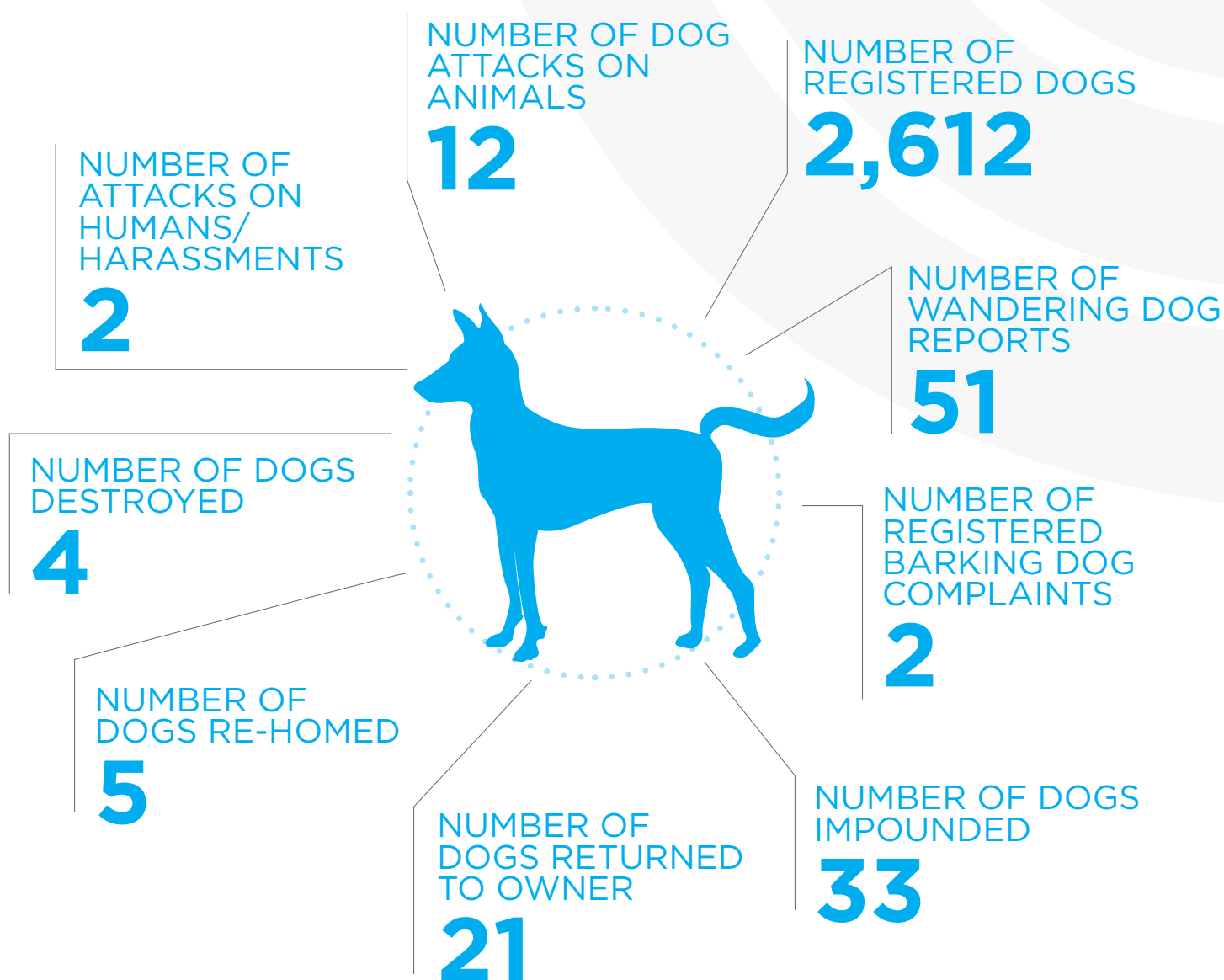
NUMBER OF STOCK COMPLAINTS
53

NUMBER OF ACCIDENTS
INVOLVING WANDERING STOCK
1

NUMBER OF STOCK IMPOUNDED
1

NUMBER OF STOCK
RETURNED TO OWNER
52

GOAL 4 Strong Leadership, Management & Delivery Of Transparent Council Services



Rangers continue to speak with stock owners and try to educate them about the importance of maintaining and repairing fencing so as to reduce accidents involving stock. Expiations have continued to be issued with respect to wandering stock.

ILLEGAL DUMPING

Illegal dumping still remains a constant problem within the Council area, as shown on the following table. With the implementation of the Local Nuisance and Litter Control Act there are increased powers under this Act that assists Rangers, under guidance of the EPA, with expiations and prosecutions.

46 NUMBER OF ILLEGAL DUMPING COMPLAINTS

10 NUMBER OF ABANDONED VEHICLES

4 NUMBER OF IMPOUNDED VEHICLES

4 NUMBER OF EXPIATIONS ISSUED

GOAL 4 Strong Leadership, Management & Delivery Of Transparent Council Services

FIRE PREVENTION

Council is responsible for fire prevention activities within the Council area, particularly with respect to hazards associated with the Fire Danger Season. Council works with land owners and the Country Fire Service (CFS) in relation to various matters, including greening and curing data during the Fire Danger Season.

Council has continued to assist the CFS with work associated with the Limestone Coast Bushfire Management Area Plan.

The Environment Protection (Air Quality) Policy 2016 (Air Quality Policy) commenced on 23 July 2016. The Air Quality Policy now requires Council to manage burning activities in the Council area, particularly with respect to issuing Burning Permits in townships.

DRUM MUSTER

Drum Muster collection of drums has been very successful and has seen a large number of eligible containers collected, processed and recycled for alternative use. The Drum Muster initiative has economic benefits, has prevented waste from entering our landfills, and has been of significant benefit in improving occupational and environmental health and safety in rural industry.

USE AND CONDITION OF PROPERTIES

Council continues to monitor and deal with a number of unsightly properties and/or the carrying out of illegal land use activities. Council has issued enforcement notices and where necessary has carried out required works, with the cost of these works being placed as a debt on the property.

The Local Nuisance and Litter Control Act allows Council to issue expiations and place orders on property owners for non-compliance under this Act.

The Development Act is also used by Council in relation to relevant compliance and enforcement matters.

Council is able to expiate offences and prosecute offenders through Court.

FOOD SAFETY

Council were fortunate to secure a Food Safety Short Course in March 2018. The course was offered at a subsidised rate, as part of the ongoing Small Regional Community Funding being offered. Council staff assisted TAFE SA in facilitating the short course, which is designed for food handlers from both paid and volunteer food service activities.

The course was held at the Council office and was well attended. A close relationship with training providers, such as TAFE SA allows Council the opportunity to influence training levels and topic specifics. Close relationships were also maintained with neighbouring councils environmental health staff to ensure continuity of regulatory enforcement throughout food businesses across the Limestone Coast.

GOAL 4 Strong Leadership, Management & Delivery Of Transparent Council Services

COUNCIL MANAGEMENT AND BUSINESS SYSTEMS

The Human Resource Framework continues to guide the application of sound human resource management principles across Council. Key focus is placed on the further development of systems and a suite of procedures encompassing these principles together with furthering the values based culture through promotion of the organisational values of 'Trust, Respect, Value.' Departmental structures and systems are continuing to be reviewed for efficiencies and effectiveness.

Council's aim is to provide an incident and injury free workplace for all employees, Elected Members, contractors, visitors and the public. During 2017-2018 Council's Work Health Safety systems have continued developing an emphasis on hazard management, together with monitoring of systems to ensure legislative compliance. 91% of the Work Health Safety KPI Action Plan was achieved.

Council is committed to a culture of fair treatment and Council's equal opportunity requirements are monitored by its Work Health Safety Committee which meets quarterly.

The Risk Management Plan and Framework provide an integrated approach to risk management. The implementation of newly acquired risk management software has commenced and will be progressed with a focus on the development of an operational and strategic risk register.





GOAL 5

**Sustainable Use,
Accessibility & Planned
Use Of Our Natural &
Built Environment**

GOAL 5 Sustainable Use, Accessibility & Planned Use Of Our Natural & Built Environment

WASTE MANAGEMENT

Reducing waste to landfill and increasing recycling of waste in our District continues to be a priority and Council continue to encourage this with the ongoing issuing of vouchers to residents.

The Nene Valley Waste Transfer Station was closed in July 2017 after an examination of Councils existing sites was carried out. Council reviewed the impact of the closure in January 2018, and a decision was made for the site to remain closed.

In October 2017, Council participated in the Garage Sale Trail program for a second time, with the event changing to a full weekend format. This is a nationwide initiative, which encourages the idea of REUSING rather than disposal of unwanted items via residents holding garage sales. In the Council area the sales number doubled from the previous year, with seven households, two local businesses and four Community Group registered sales. It is estimated that over 2,100 items were listed for sale on the day within the Council area, with over 50% of items sold. These items may have otherwise ended up in landfill.

Council also continue to support the Mobile Muster program, with collection points for old mobile phones and accessories at the Commercial Street West office and Port MacDonnell Community Complex.



**50% OF
ALL WASTE
COLLECTED BY COUNCIL
WAS DIVERTED FROM LANDFILL**



**OVER 1,075 TONNES
OF RECYCLING COLLECTED:**

**23 TONNE OF
E-WASTE**

**240 TONNE OF
SCRAP METAL**

**73 TONNE OF
CARDBOARD**

**OVER 1,300M³ OF
GREEN WASTE**



**OVER 7,000 CARS
THROUGH THE GATES
AT COUNCIL'S FOUR
WASTE TRANSFER STATIONS**



People & Governance

People & Governance

ANNUAL ALLOWANCES

Council Member Annual Allowances are independently set by the Remuneration Tribunal. Council Members are entitled to receive the following annual allowance as determined by the Remuneration Tribunal pursuant to Section 76 of the Local Government Act (amended each year with any CPI change) for performing and discharging their official functions and duties.

- **Mayor**
\$37,604 per annum
paid quarterly in advance
- **Deputy Mayor**
\$11,670 per annum
paid quarterly in arrears
- **Other Elected Members**
\$9,408 per annum
paid quarterly in arrears

Council Assessment Panel

- **Presiding Member**
\$250 per Meeting
\$60 per Teleconference Meeting
- **Independent Members**
\$200 per Meeting
\$50 per Teleconference Meeting

Audit Committee

- **Independent Member**
\$200 per Meeting

In addition to any allowance paid, Elected Members are also entitled to receive reimbursement for travel within the area of Council, and dependent care expenses associated with attendance at Council and Committee meetings.

Additional Support

Council make available to Elected Members the following facilities and support to assist them in fulfilling their official functions and duties:

- An iPad issued to Elected Members on the understanding that all equipment remains the property of Council, with Council provision of 12GB data over 12 months. The Elected Member is responsible for any consumables and extra communication costs associated with this equipment.
- Council provides Members with an allowance of \$60 per month for telephone rental and call costs.

Council make available to the Mayor the following facilities and support:

- Council provide a vehicle (full private use) for the Mayor, with the vehicle to remain the property of Council, and with Council meeting all operational and replacement costs including costs of insurance, registration, servicing, tyres and minor expenses for the vehicle.
- Council are responsible for all fuel costs for the vehicle subject to the following:
 - » The Mayor to maintain a log book that will document all travel that is not related to the Mayor's role, functions and duties.
 - » The private use component of the Mayor's vehicle is not to exceed 3,000kms of total annual usage.
 - » Any private usage that exceeds 3,000kms of total annual usage is to be invoiced to the Mayor for reimbursement, calculated by the number of kilometres exceeding 3,000kms of private use multiplied by the Australian Taxation Office travel reimbursement rate applicable at that time.

People & Governance

- » For purposes of annual usage period, this will be a period of twelve months following from adoption of this amended policy, and each subsequent 12 month period.

The Mayor has a corporate fuel card for fuel purchases for the Council owned vehicle, with the Mayor providing all fuel dockets/receipts to the Chief Executive Officer on at least a monthly basis.

Council provide the Mayor with a mobile phone for business use. Where the Mayor elects to use his own personal mobile phone, an allowance of \$150 per month (payable in advance) covers business calls.

It is recognised that the Mayor's role requires him to meet with various government agencies and businesses. The Mayor may seek reimbursement of entertainment expenses subject to the agreement of the Chief Executive Officer.

Procurement

Council's procurement activities aim to achieve advantageous outcomes by:

- Advancing and/or working within Council's economic, industrial, social and environmental policies and/or agreements in accord with Councils Strategic Management Plan.
- Enhancing value for money by encouraging competition by ensuring non-discrimination in procurement and using competitive procurement processes.
- Promoting the use of resources in an efficient, effective and ethical manner.
- Making decisions with probity, accountability and transparency.
- Providing reasonable opportunity for competitive local businesses to supply to Council.
- Considering the impact of the service delivery approach on local businesses, observing National Competition Policy guidelines and associated legislation.

Below: Elected Members

Back, L-R: Cr Brian Collins, Cr Alan Hill, Cr Graham Slarks, Cr Greg Saunders, Cr Barry Kuhl
Front, L-R: Cr Bruce Bain, Cr Gillian Clayfield, Mayor Richard Sage, Cr Shirley Little, Cr Julie Reis



People & Governance

- Appropriately managing risk.
- Promoting compliance with all relevant legislation.
- Advancing opportunities for creating or maintaining economic development and growth in the region and other opportunities to participate with other spheres of government, community groups and the private sector in service delivery.

ELECTOR REPRESENTATION REVIEW

Council undertook an Elector Representation review between April 2016 and April 2017. A Representation Options Paper was published for public consultation on 5 August 2016, whereby electors within the District Council of Grant were encouraged to make submissions on the Options Paper. No submissions were received from members of the public during the consultation period and a second period of public consultation was entered into from mid-December 2016 to mid-January 2017.

Again, no submissions were received. As a result, Council elected to make no changes to its composition and elector representation arrangements and to maintain the status quo as follows:

- The principal member of Council will be a Mayor, elected by the community.
- The Council area will be divided into three wards, as per the existing ward structure.
- The existing ward names of Central, Tarpeena and Port MacDonnell will be retained.
- The future elected body of Council will comprise the Mayor and nine ward councillors.
- The Central Ward will be represented by seven ward councillors, the Tarpeena Ward will be represented by one ward councillor and the Port MacDonnell Ward will be represented by one ward councillor.

The table below shows a comparison of the elected representation quota for the District Council of Grant compared with similar size and type of Councils in South Australia.

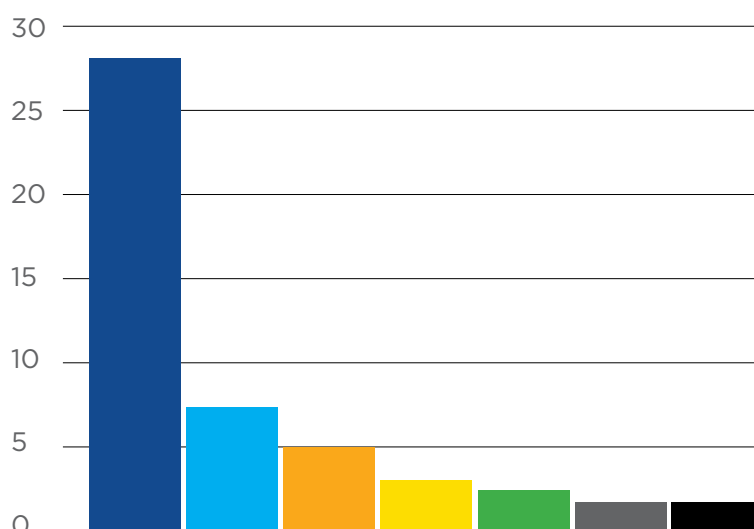
COUNCIL	ELECTORS	ELECTED MEMBERS (INCL. MAYOR)	REPRESENTATION QUOTA
Northern Areas	3423	9	380
Coorong	3790	9	421
Tatiara	4528	10	452
Wakefield Regional	4813	10	481
Naracoorte Lucindale	5782	11	525
Grant	5499	10	549
Adelaide Plains	5898	10	589
Mid Murray	6417	10	641
Clare & Gilbert Valleys	6733	10	673
Renmark Paringa	6417	9	713

People & Governance

COUNCIL & COMMITTEE MEETINGS

Elected Members are part of the Council and attend Ordinary Council Meetings. In addition, nominated Elected Members are Members of Council's Committees. For the 2017-2018 year, there were:

- Council Meetings (22 Ordinary & 5 Special)
- Council Assessment Panel (7)
- Mount Gambier & District Saleyards Advisory Committee (5)
- Audit Committee (3)
- Mount Gambier Airport Advisory Committee (2)
- Planning & Development Committee (1)
- Works Committee (1)



ELECTED MEMBER	COMMITTEE/COUNCIL	MEETINGS ATTENDED
Mayor Sage	Council Meetings Audit Committee Mount Gambier Airport Advisory Committee Mount Gambier & District Saleyards Advisory Committee Planning & Development Committee Works Committee	27 / 27 2 / 3 2 / 2 4 / 5 1 / 1 1 / 1
Cr Bain *	Council Meetings Audit Committee Council Assessment Panel Mount Gambier Airport Advisory Committee Mount Gambier & District Saleyards Advisory Committee	18 / 27 2 / 3 4 / 7 0 / 2 3 / 5
Cr Clayfield *	Council Meetings Planning & Development Committee Works Committee	21 / 27 1 / 1 0 / 1
Cr Collins	Council Meetings Mount Gambier Airport Advisory Committee Mount Gambier & District Saleyards Advisory Committee Planning & Development Committee Works Committee	26 / 27 2 / 2 5 / 5 0 / 1 1 / 1
Cr Hill	Council Meetings Audit Committee Mount Gambier Airport Advisory Committee Planning & Development Committee Works Committee	26 / 27 3 / 3 2 / 2 1 / 1 1 / 1
Cr Kuhl	Council Meetings Council Assessment Panel Mount Gambier & District Saleyards Advisory Committee Planning & Development Committee	23 / 27 2 / 7 3 / 5 1 / 1
Cr Little	Council Meetings Mount Gambier Airport Advisory Committee	25 / 27 2 / 2
Cr Reis	Council Meetings Mount Gambier Airport Advisory Committee Mount Gambier & District Saleyards Advisory Committee	23 / 27 1 / 2 1 / 5
Cr Saunders *	Council Meetings	19 / 27
Cr Slarks *	Council Meetings Audit Committee Mount Gambier & District Saleyards Advisory Committee Planning & Development Committee Works Committee	22 / 27 1 / 3 1 / 5 0 / 1 0 / 1

* Reduced number of meetings due to approved leave of absence

People & Governance

ELECTED MEMBER TRAINING AND DEVELOPMENT

Council recognises the importance of providing useful, relevant, accessible and effective training opportunities for all Elected Members and supports the continual development of Elected Members through all mediums, including online training, short courses and conferences and in-house workshops. The following subject matter was covered during 2017-2018:

- South Australian Regional Organisation of Councils and Local Government Association Board Meetings
- Mayors and Chairpersons Forum
- Local Government Association Roads and Works Conference
- Website Redesign & Saleyards Masterplan Workshop
- Chief Executive Officers KPI's and Communication Framework Workshop
- Airport Infrastructure Workshop
- Cross Border Joint Council's Dinner Meeting
- Airport Infrastructure Workshop
- Communication Framework, Code of Practice Meeting Procedures, Auditors Report, Saleyards Workshop
- Budget 2018-2019 Workshops
- Local Government Association Annual General Meeting
- Limestone Coast Local Government Association 2018-2019 Business Plan and Draft Budget Workshop
- Australian Local Government Association National General Assembly Conference
- Various Ministerial Meetings

People & Governance

CONFIDENTIALITY PROVISIONS

Council held 22 ordinary meetings and five special meetings for the financial year 2017-2018 with a total of 290 items being considered at these meetings.

During 2017-2018, Section 90(2) provisions of the Local Government Act 1999, which enables the exclusion of the public from Council meetings, were invoked on 23 occasions (7% of the total number of items considered). Section 91(7) provisions, which keep minutes confidential, were invoked on 18 occasions.

DATE	DESCRIPTION	NATURE OF CONFIDENTIALITY	HELD IN CONFIDENCE
3/7/17	Rescission of Motion	90(3)(a) Personal affairs	No
4/9/17	Port MacDonnell and Environs (Part 2) Cape Northumberland Lighthouse Development Plan Amendment	90(3)(m) DPA Proposal	No
18/9/17	Sale of Land for Non-Payment of Council Rates and Charges - Offer to Purchase	90(3)(a) Personal affairs	No
16/10/17	Minutes of the Audit Committee dated 10/10/17	90(3)(e) Security	No
6/11/17	Request for Waiver of Rates	90(3)(a) Personal affairs	No
6/11/17	Chief Executive Officer's Key Performance Indicators Update Report	90(3)(a) Personal affairs	No
6/11/17	Internal Operations	90(3)(e) Security	Yes
6/11/17	Joint Councils Dinner	90(3)(e) Security	No
4/12/17	Nominations for 2018 Australia Day Citizens Awards	90(3)(a) Personal affairs	No
15/1/18	Chief Executive Officer Performance Review - HR Consultant Selection	90(3)(k) Tenders	No
5/2/18	CEO's Key Performance Indicators Update Report	90(3)(a) Personal affairs	No
19/2/18	The Waterfront - Stage 1 - Tenders	90(3)(d) Commercial information (not a trade secret)	No
26/2/18	Recruitment of the Chief Executive Officer	90(3)(a) personal affairs	No
13/3/18	Recruitment of Interim Chief Executive Officer	90(3)(a) personal affairs	No
19/3/18	The Waterfront - Stage 1 - Tenders	90(3)(d) Commercial information (not a trade secret)	No
19/3/18	Recruitment of Interim Chief Executive Officer	90(3)(k) Tenders	No
19/3/18	Recruitment of Chief Executive Officer	90(3)(d) Commercial information (not a trade secret)	Yes
23/4/18	Chief Executive Officer Recruitment	90(3)(a) personal affairs	No
7/5/18	Relocation of Mount Gambier Airport Office	90(3)(b) Commercial advantage	Yes

People & Governance

DATE	DESCRIPTION	NATURE OF CONFIDENTIALITY	HELD IN CONFIDENCE
21/5/18	Chief Executive Officer Recruitment	90(3)(a) Personal affairs	No
24/5/18	Chief Executive Officer Recruitment	90(3)(a) Personal Information	No
4/6/18	Chief Executive Officer Recruitment	90(3)(a) Personal affairs	No
20/6/18	Rural Living and Township Zones and Boundaries Review and Master Plan – Request for Quotes	90(3)(d) Commercial information (not a trade secret)	Yes
Pre 2017-18 (carried over)			
6/7/15	Port MacDonnell Old Boatyard Land	90(3)(d) Commercial information (not a trade secret)	Yes
6/6/16	Building Regulatory Matters	90(3)(i) Litigation of Council or employee	Yes
5/10/16	Building Regulatory Matters	90(3)(i) Litigation of Council or employee	Yes
20/2/17	Question Without Notice – Building Regulatory Matters	90(3)(i) Litigation of Council or employee	Yes

NUMBER OF CONFIDENTIAL ORDERS MADE 2014-2018



2014-15



2015-16



2016-17



2017-18



People & Governance

COUNCIL COMMITTEE	NUMBER OF MEETINGS	NUMBER OF ITEMS	ITEMS CONSIDERED 'IN CONFIDENCE'
Audit Committee	3	21	0
Mount Gambier Airport Advisory Committee	2	9	0
Mount Gambier & District Saleyards Advisory Committee	4	15	0
Planning & Development Committee	1	8	0
Works Committee	1	7	0

INTERNAL REVIEW OF COUNCIL DECISIONS

Council is committed to open decision making processes and to providing access to a fair and objective procedure for the hearing of review of decisions. Council's Procedure for Review of Decisions has been adopted in accordance with Section 270 of the Local Government Act 1999 and applies to matters that are not resolved satisfactorily. A formal application or request for review of a decision will therefore initiate the internal review. The procedure applies to all formal requests for review of decisions under the Local Government Act, but not to requests for reviews made under other legislation (for example the Development Act or Freedom of Information requests) where separate specific procedures are already prescribed by that legislation.

In 2017-2018 Council received one request for an internal review of a decision of Council. The matter was in relation to a condition attached to a Development Application, the decision of which was made almost two years previously. The applicant was provided with a response to the questions raised in their request which was dealt with as general correspondence due to the significant amount of time that had elapsed since the Development Application decision.

COMMUNITY LAND

Council currently has 13 Community Land Management Plans. These consist of five generic plans covering sporting grounds, parks, general community use, vacant land and emergency services land, and eight (8) individual plans adopted specifically for a particular parcel of land.

REGISTERS, CODES AND PRACTICES

The Local Government Act 1999 or the Local Government (Elections) Act 1999 requires Council to keep the following Registers, Codes of Conduct/Practice and Policies.

Registers

- Register of Interests (Members) – Section 68
- Register of Allowances and Benefits – Sections 79
- Register of Remuneration, Salaries and Benefits – Sections 105
- Register of Interests (Staff) – Sections 116
- Register of Community Land – Sections 207
- Register of Public Roads – Sections 231
- Register of By-Laws – Sections 252

Codes of Practice

- Code of Conduct for Council Members – Section 63
- Code of Practice – (Access to Council Meetings, Committees and Documents) – Section 92
- Code of Conduct for Employees – Section 110
- Code of Practice for Meeting Procedures Regulation 6(1)

People & Governance

Policies

The following are policies that are required by the Local Government Act 1999, to be available for inspection by the public and for purchase, on payment of a fee. Council also has a number of policies which are developed to assist Council with its work, however these policies are not legislative requirements under the Local Government Act 1999.

- Caretaker Policy
- Procurement Policy
- Elected Members Allowances and Support Policy
- Internal Control Policy
- Informal Gatherings Policy
- Internal Review of Council Decisions (Grievance Procedures)
- Order Making Policy
- Public Consultation Policy
- Selection of Road Names Policy
- Elected Members Training and Development Policy
- Elected Member Complaint Handling Policy

FREEDOM OF INFORMATION

Council publishes an updated Freedom of Information Statement on its website, in accordance with requirements of Section 9(1a) of the Freedom of Information Act 1991. Council is pleased to comply with the legislation and welcomes enquiries.

The District Council of Grant processed two Freedom of Information applications during 2017-2018. One application was granted full access to the documents requested and the other application was refused access.





Annual Financial Statements

Annual Financial Statements



214 Melbourne Street
North Adelaide SA 5006

PO Box 755
North Adelaide SA 5006

T: (08) 8267 4777
F: (08) 8239 0895
E: admin@deannewbery.com.au

ABN: 30 164 612 890

INDEPENDENT AUDITOR'S REPORT

To the members of the District Council of Grant

Report on the Audit of the Financial Report

Opinion

We have audited the accompanying financial report, being a general purpose financial report, of the District Council of Grant (the Council), which comprises the Certification of Financial Statements on the annual statements giving a true and fair view of the financial position and performance, the Statement of Comprehensive Income, the Statement of Financial Position, the Statements of Changes in Equity, the Statement of Cash Flows for the year then ended 30 June 2018 and the notes comprising a summary of significant accounting policies and other explanatory information.

In our opinion, the accompanying financial report of the Council is in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulation 2011*, including:

- (i) giving a true and fair view of the Council's financial position as at 30 June 2018 and of its performance and cash flows for the year then ended; and
- (ii) that the financial records kept by the Council are such as to enable financial statements to be prepared in accordance with Australian Accounting Standards.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described as in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the Council in accordance with the auditor independence requirements of the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of the Chief Executive Officer for the Financial Report

The Chief Executive Officer is responsible for the preparation and fair presentation of the financial report in accordance with the Australian Accounting Standards (including the Australian Accounting Interpretations), the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011*. This responsibility includes determining that the basis of preparation described in Note 1 is appropriate to meet the need of the members. The Chief Executive Officer's responsibility also includes designing, implementing and maintaining internal controls relevant to enable the preparation of the financial report to be free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Chief Executive Officer is responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern

Annual Financial Statements

basis of accounting unless management either intends to liquidate the Council or to cease operations, or has no realistic alternative but to do so.

The Chief Executive Officer of the Council is responsible for overseeing the Council's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that the audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of the management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Council's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Council to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

DEAN NEWBERY & PARTNERS
CHARTERED ACCOUNTANTS



JIM KEOGH
PARTNER

Signed on the 23rd day of October 2018,
at 214 Melbourne Street, North Adelaide

Annual Financial Statements



214 Melbourne Street
North Adelaide SA 5006

PO Box 755
North Adelaide SA 5006

T: (08) 8267 4777

F: (08) 8239 0895

E: admin@deannewbery.com.au

ABN: 30 164 612 890

INDEPENDENT ASSURANCE REPORT ON THE INTERNAL CONTROLS OF THE DISTRICT COUNCIL OF GRANT

We have audited the Internal Controls of the District Council of Grant (Council) under the requirements of *Section 129(1)(b) of the Local Government Act 1999* in relation only to the Internal Controls established by the Council to ensure that financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities for the period 1 July 2017 to 30 June 2018 have been conducted properly and in accordance with law.

The Council's Responsibility for the Internal Controls

The Council is responsible for implementing and maintaining an adequate system of internal controls, in accordance with *Section 125 of the Local Government Act 1999* to ensure that the receipt, expenditure and investment of money, the acquisition and disposal of property, and incurring of liabilities have been conducted properly and in accordance with law.

Auditor's Responsibility

Our responsibility is to express an opinion on the Council's compliance with *Section 129(1)(b) of the Local Government Act 1999* in relation only to the Internal Controls established by the Council to ensure that financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities, based on our procedures have been conducted properly and in accordance with law. Our engagement has been conducted in accordance with applicable Australian Standards on Assurance Engagements ASAE 3100 *Compliance Engagements*, issued by the Australian Auditing and Assurance Standards Board, in order to state whether, in all material respects, the Council has complied with *Section 125 of the Local Government Act 1999* in relation only to the Internal Controls specified above for the period 1 July 2017 to 30 June 2018. ASAE 3100 also requires us to comply with the relevant ethical requirements of the Australian professional accounting bodies.

Our procedures included obtaining an understanding of controls in relation to the receipt, expenditure and investment of money, the acquisition and disposal of property and the incurring of liabilities, evaluating management's assessment of these controls, assessing the risk that a material weakness exists, and testing and evaluating the design of controls on a sample basis based on the assessed risks.

Limitation on Use

This report has been prepared for the members of the Council in accordance with *Section 129(1)(b) of the Local Government Act 1999* in relation to the Internal Controls specified above. We disclaim any assumption of responsibility for any reliance on this report to any persons or users other than the members of the Council, or for any purpose other than that for which it was prepared.

Annual Financial Statements

Limitations of Controls

Because of the inherent limitations of any internal control structure it is possible that, even if the controls are suitably designed and operating effectively, the control objectives may not be achieved so that fraud, error, or non-compliance with laws and regulations may occur and not be detected.

An assurance engagement on internal controls is not designed to detect all instances of controls operating ineffectively as it is not performed continuously throughout the period and the tests performed are on a sample basis. Any projection of the outcome of the evaluation of controls to future periods is subject to the risk that the controls may become inadequate because of changes in conditions, or that the degree of compliance with them may deteriorate.

Independence

In conducting our engagement, we have complied with the independence requirements of the Australian professional accounting bodies.

Opinion

In our opinion, the Council has complied, in all material respects, with *Section 129(1)(b) of the Local Government Act 1999* in relation to Internal Controls established by the Council relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities so as to provide reasonable assurance that the financial transactions of the Council have been conducted properly and in accordance with law for the period 1 July 2017 to 30 June 2018.

**DEAN NEWBERY & PARTNERS
CHARTERED ACCOUNTANTS**



**JIM KEOGH
PARTNER**

Signed on the 23rd day of October 2018
at 214 Melbourne Street, North Adelaide, South Australia, 5006

Annual Financial Statements

DISTRICT COUNCIL OF GRANT

ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 June 2018

CERTIFICATION OF FINANCIAL STATEMENTS

We have been authorised by the Council to certify the financial statements in their final form. In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999*, *Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards.
- the financial statements present a true and fair view of the Council's financial position at 30 June 2018 and the results of its operations and cash flows for the financial year.
- internal controls implemented by the Council provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year.
- the financial statements accurately reflect the Council's accounting and other records.



David Singe
CHIEF EXECUTIVE OFFICER



Richard Sage
MAYOR

Date: 15 October 2018

Annual Financial Statements

DISTRICT COUNCIL OF GRANT			
STATEMENT OF COMPREHENSIVE INCOME			
for the year ended 30 June 2018			
	Notes	2018 \$'000	2017 \$'000
INCOME			
Rates	2	9,358	9,104
Statutory charges	2	319	254
User charges	2	2,151	2,076
Grants, subsidies and contributions	2	1,906	2,162
Investment income	2	103	81
Reimbursements	2	248	204
Other income	2	331	573
Total Income		14,416	14,454
EXPENSES			
Employee costs	3	5,531	5,633
Materials, contracts & other expenses	3	4,164	4,059
Depreciation, amortisation & impairment	3	4,379	4,305
Finance costs	3	270	292
Total Expenses		14,344	14,289
OPERATING SURPLUS / (DEFICIT)		72	165
Asset disposal & fair value adjustments	4	(765)	(256)
Amounts received specifically for new or upgraded assets	2	1,398	824
Physical resources received free of charge	2	27	259
NET SURPLUS / (DEFICIT)		732	992
transferred to Equity Statement			
Other Comprehensive Income			
<i>Amounts which will not be reclassified subsequently to operating result</i>			
Changes in revaluation surplus - infrastructure, property, plant & equipment	9	154	(5,162)
Total Other Comprehensive Income		154	(5,162)
TOTAL COMPREHENSIVE INCOME		886	(4,170)
This Statement is to be read in conjunction with the attached Notes.			

Annual Financial Statements

DISTRICT COUNCIL OF GRANT

STATEMENT OF FINANCIAL POSITION as at 30 June 2018

	Notes	2018 \$'000	2017 \$'000
ASSETS			
Current Assets			
Cash and cash equivalents	5	6,420	4,945
Trade & other receivables	5	755	1,305
Inventories	5	189	207
Total Current Assets		7,364	6,457
Non-current Assets			
Financial assets	6	245	248
Infrastructure, property, plant & equipment	7	114,293	115,142
Total Non-current Assets		114,538	115,390
Total Assets		121,902	121,847
LIABILITIES			
Current Liabilities			
Trade & other payables	8	1,175	1,482
Borrowings	8	524	484
Provisions	8	853	975
Total Current Liabilities		2,552	2,941
Non-current Liabilities			
Borrowings	8	4,150	4,619
Provisions	8	48	21
Total Non-current Liabilities		4,198	4,640
Total Liabilities		6,750	7,581
NET ASSETS		115,152	114,266
EQUITY			
Accumulated Surplus		36,958	35,320
Asset Revaluation Reserves	9	77,165	77,011
Other Reserves	9	1,029	1,935
TOTAL EQUITY		115,152	114,266

This Statement is to be read in conjunction with the attached Notes.

Annual Financial Statements

DISTRICT COUNCIL OF GRANT

STATEMENT OF CHANGES IN EQUITY for the year ended 30 June 2018

Here list each individual change and the component of equity

		Accumulated Surplus	Asset Revaluation Reserve	Other Reserves	TOTAL EQUITY
	Notes	\$'000	\$'000	\$'000	\$'000
2018					
Balance at end of previous reporting period		35,320	77,011	1,935	114,266
Restated opening balance		35,320	77,011	1,935	114,266
Net Surplus / (Deficit) for Year		732			732
Other Comprehensive Income					
Gain on revaluation of infrastructure, property, plant & equipment		-	154	-	154
Transfers between reserves	9	906	-	(906)	-
Balance at end of period		36,958	77,165	1,029	115,152
2017					
Balance at end of previous reporting period		34,373	82,173	1,890	118,436
Restated opening balance		34,373	82,173	1,890	118,436
Net Surplus / (Deficit) for Year		992			992
Other Comprehensive Income					
Changes in revaluation surplus - infrastructure, property, plant & equipment		-	(5,162)	-	(5,162)
Transfers between reserves		(45)	-	45	-
Balance at end of period		35,320	77,011	1,935	114,266

This Statement is to be read in conjunction with the attached Notes

Annual Financial Statements

DISTRICT COUNCIL OF GRANT

STATEMENT OF CASH FLOWS for the year ended 30 June 2018

	Notes	2018 \$'000	2017 \$'000
CASH FLOWS FROM OPERATING ACTIVITIES			
<u>Receipts</u>			
Rates - general & other		9,343	9,075
Fees & other charges		344	274
User charges		2,429	2,165
Investment receipts		101	144
Grants utilised for operating purposes		2,049	2,324
Reimbursements		273	224
Other revenues		1,267	1,988
<u>Payments</u>			
Employee costs		(5,629)	(5,697)
Materials, contracts & other expenses		(5,285)	(5,850)
Finance payments		(265)	(311)
Net Cash provided by (or used in) Operating Activities		4,627	4,336
CASH FLOWS FROM INVESTING ACTIVITIES			
<u>Receipts</u>			
Amounts specifically for new or upgraded assets		1,398	824
Sale of replaced assets		685	913
Sale of surplus assets		-	(70)
Net disposal of investment securities		-	-
Repayments of loans by community groups		53	-
<u>Payments</u>			
Expenditure on renewal/replacement of assets		(2,441)	(2,870)
Expenditure on new/upgraded assets		(2,358)	(1,546)
Loans made to community groups		(60)	(153)
Net Cash provided by (or used in) Investing Activities		(2,723)	(2,902)
CASH FLOWS FROM FINANCING ACTIVITIES			
<u>Receipts</u>			
Proceeds from borrowings		60	100
<u>Payments</u>			
Repayments of borrowings		(489)	(353)
Net Cash provided by (or used in) Financing Activities		(429)	(253)
Net Increase (Decrease) in cash held		1,475	1,181
Cash & cash equivalents at beginning of period	10	4,945	3,764
Cash & cash equivalents at end of period	10	6,420	4,945

This Statement is to be read in conjunction with the attached Notes



Limestone Coast Local Government Association

Limestone Coast Local Government Association

The Limestone Coast Local Government Association is enacted pursuant to Section 43 of the Local Government Act 1999 as a Regional Subsidiary as prescribed by Schedule 2, subsection 12 of the Local Government Act 1999.

The Limestone Coast Local Government Association is a regional subsidiary body established by the seven Constituent Councils in the South East region of South Australia.

The District Council of Grant has no other subsidiaries.



Limestone Coast Local Government Association

Limestone Coast Local Government Association

STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 30 JUNE 2018

	Note	2018 \$	2017 \$
Income			
Local Government Council Contributions	2	680,629	635,890
Other Contributions	2	422,510	229,313
Other Income	2	(61,102)	94,152
Project Income	2	291,200	794,787
Unbudgeted Project Income	2	86,000	-
Total Income		1,419,237	1,754,143
Expenses			
Operating Expenses	3	(231,237)	(201,469)
Salaries and Wages	4	(554,842)	(503,753)
Project Expenditure	5	(650,180)	(304,837)
Unbudgeted Project Expenditure	5a	(47,136)	(782,502)
Total Expenses		(1,483,395)	(1,792,561)
Total Comprehensive Profit (Loss)		(64,158)	(38,418)

Limestone Coast Local Government Association

Limestone Coast Local Government Association

STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2018

	Note	2018 \$	2017 \$
Assets			
Current Assets			
Cash and Cash Equivalents	6	891,218	864,031
Trade and other receivables	7	47,608	113,204
Total Current Assets		<u>938,826</u>	<u>977,235</u>
Total Assets		<u>938,826</u>	<u>977,235</u>
Liabilities			
Current Liabilities			
Trade and other payables	8	24,605	32,448
Staff Benefits	9	31,047	24,806
Other Liabilities	10	553,892	526,541
Total Current Liabilities		<u>609,544</u>	<u>583,795</u>
Total Liabilities		<u>609,544</u>	<u>583,795</u>
Net Assets		<u>329,282</u>	<u>393,440</u>
Member's Funds			
Accumulated surplus		329,282	393,440
Total Members Funds		<u>329,282</u>	<u>393,440</u>

Limestone Coast Local Government Association

Limestone Coast Local Government Association

STATEMENT OF CHANGES IN MEMBER FUNDS FOR THE YEAR ENDED 30 JUNE 2018

	Accumulated Surplus \$
2018	
Balance at the beginning of the year	393,440
Surplus for the year	(64,158)
Balance at the end of year	<u>329,282</u>
2017	
Balance at the beginning of the year	431,858
Surplus for the year	(38,418)
Balance at the end of year	<u>393,440</u>

Limestone Coast Local Government Association

Limestone Coast Local Government Association

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2018

	Note	2018 \$	2017 \$
Cash from operating activities			
Receipts from members		680,642	635,890
Other receipts		738,608	1,022,698
Payments to suppliers		(1,392,063)	(1,658,989)
Net cash provided from operating activities	11	27,187	(401)
Net increase in cash held		27,187	(401)
Cash at beginning of financial year		864,031	864,432
Cash at end of financial year	6	891,218	864,031

Limestone Coast Local Government Association

Limestone Coast Local Government Association

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

Note 1: Statement of Significant Accounting Policies

The financial statements are general purpose financial statements that have been prepared in accordance with Australian Accounting Standards (including Australian Accounting Interpretations) and the Local Government Act (1999). The association is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in financial statements containing relevant and reliable information about transactions, events and conditions to which they apply. Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless stated otherwise.

The financial statements, except for the cash flow information, have been prepared on an accruals basis and are based on historical costs, modified, where applicable, by the measurement at fair value of selected noncurrent assets, financial assets and financial liabilities. The amounts presented in the financial statements have been rounded to the nearest dollar.

The financial statements were authorised for issue by the members of the committee.

(a) Comparatives

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

(b) Cash and cash equivalents

Cash and cash equivalents include cash on hand, deposits held at-call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities in the statement of financial position.

(c) Income taxes

The activities of the Association are exempt from taxation under the Income Tax Assessment Act 1997.

(d) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the statement of financial position are shown inclusive of GST.

Limestone Coast Local Government Association

Limestone Coast Local Government Association

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

(f) Impairment of assets

At the end of each reporting period, the association assesses whether there is any indication that an asset may be impaired. The assessment will consider both external and internal sources of information. If such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of that asset, being the higher of the asset's fair value less costs to sell and its value-in-use, to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is immediately recognised in profit or loss.

Where the future economic benefits of the asset are not primarily dependent upon the asset's ability to generate net cash inflows and when the entity would, if deprived of the asset, replace its remaining future economic benefits, value in use is determined as the depreciated replacement cost of an asset where it is not possible to estimate the recoverable amount of an individual asset, the association estimates the recoverable amount of the cash-generating unit to which the asset belongs.

Where an impairment loss on a revalued asset is identified, this is recognised against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that class of asset.

(g) Revenue

Non-reciprocal grant revenue is recognised in the statement of comprehensive income when the association obtains control of the grant and it is probable that the economic benefits gained from the grant will flow to the association and the amount of the grant can be measured reliably.

If conditions are attached to the grant which must be satisfied before it is eligible to receive the contribution, the recognition of the grant as revenue will be deferred until those conditions are satisfied. When grant revenue is received whereby the association incurs an obligation to deliver economic value directly back to the contributor, this is considered a reciprocal transaction and the grant revenue is recognised in the statement of financial position as a liability until the service has been delivered to the contributor, otherwise the grant is recognised as income on receipt.

Revenue from membership subscriptions are recognised as income in proportion to the stage of completion of the transaction at the reporting date. The stage of completion is determined by reference to the membership year.

Revenue from the rendering of a service is recognised upon the delivery of the service to the customer.

Interest revenue is recognised using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument.

All revenue is stated net of the amount of goods and services tax (GST).

Limestone Coast Local Government Association

Limestone Coast Local Government Association

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

(h) Trade and other payables

Accounts payable and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the association during the reporting period that remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

(i) Trade and other receivables

These include amounts due from ATO and accrued interest on deposits in financial institutions. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Accounts receivable are initially recognised at fair value and subsequently measured at amortised cost using the effective interest method, less any provision for impairment.

(j) Critical Accounting Estimates and Judgments

Key estimates

(i) Impairment - general

The association assesses impairment at the end of each reporting period by evaluation of conditions and events specific to the association that may be indicative of impairment triggers. Recoverable amounts of relevant assets are reassessed using value-in-use calculations which incorporate various key assumptions.

Limestone Coast Local Government Association

Limestone Coast Local Government Association

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

Note 5a: Unbudgeted Project Expenditure

	2018	2017
	\$	\$
Admin	-	112
Minor Projects	-	770,713
Road Safety	-	2,000
Star Club	-	1,245
Tourism	-	-
Waste	-	8,430
Rating Equity State Project	600	-
Special Local Roads Program	6,535	-
Mixed Dozen	5,000	-
Regional Infrastructure Audit	5,000	-
Red Meat Cluster	30,000	-
	<u>47,135</u>	<u>782,502</u>

Note 6: Cash and Cash Equivalents

	2018	2017
	\$	\$
Petty Cash	250	250
Cash at bank	212,738	203,460
Term Deposit	678,230	660,571
Total	<u>891,218</u>	<u>864,281</u>

Note 7: Trade and Other Receivables

Trade and Other Receivables	47,608	113,204
Total	<u>47,608</u>	<u>113,204</u>

Note 8: Trade and Other Payables

Trade and other payables	44,313	20,642
GST Payable	(30,798)	4,958
PAYG Payable	11,090	6,848
Total	<u>24,605</u>	<u>32,448</u>

Note 9: Staff Benefits

Annual Leave Provision	31,047	24,806
Total	<u>31,047</u>	<u>24,806</u>

Limestone Coast Local Government Association

Limestone Coast Local Government Association

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

Note 10: Unspent Project Funds

The unexpended funds reserve represents funds set aside for the future use on projects managed by the association

	2018	2017
	\$	\$
Star Club Field Officer		
Balance brought forward	42,453	38,453
Office for Recreation and Sport Funding Expenses	(4,000)	-
Project funds not expended at year end	38,453	42,453
Regional Waste Management		
Balance brought forward	50,124	50,124
Funding Contributions	2,062	-
Expenses	(25,000)	-
Project funds not expended at year end	27,186	50,124
Planning		
Balance brought forward	65,004	65,004
Funding Contributions	-	-
Expenses	(7,800)	-
Project funds not expended at year end	57,204	65,004
Tourism		
Balance brought forward	182,080	162,080
SATC Project Contribution	-	20,000
Expenses	(30,230)	-
Project funds not expended at year end	151,851	182,080
Procurement		
Balance brought forward	7,000	7,000
Project Contribution	3,000	-
Expenses	-	-
Project funds not expended at year end	10,000	7,000
Training		
Balance brought forward	3,000	3,000
Project Contribution	-	-
Expenses	(3,000)	-
Project funds not expended at year end	-	3,000

Limestone Coast Local Government Association

Limestone Coast Local Government Association

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

Note 10: Unspent Project Funds (cont)

	2018	2017
	\$	\$
Attraction & Retention		
Balance brought forward	25,000	25,000
Project Contribution	-	-
Expenses	(25,000)	-
Project funds not expended at year end	-	25,000
Motor Accident Commission Road Safety		
Balance brought forward	-	57,462
Project Contribution	-	-
Expenses	-	(57,462)
Project funds not expended at year end	-	-
Rubble Royalty		
Balance brought forward	45,894	-
Project Contribution	101,416	45,894
Expenses	(45,000)	-
Project funds not expended at year end	102,310	45,894
Climate Change Project		
Balance Brought forward	100,986	-
DEW Contribution	-	63,000
RDA Contribution	-	37,986
Project Contribution	115,111	-
Expenses	(100,986)	-
Project funds not expended at year end	115,111	100,986
LC Collaborative		
Balance Brought forward	5,000	-
PIRSA Contribution	-	5,000
Transfer from accumulated surplus	(5,000)	-
Project funds not expended at year end	-	5,000
LC Sports Academy		
Balance Brought forward	-	-
Project Contribution	16,319	-
Expenses	-	-
Project funds not expended at year end	16,319	-

Limestone Coast Local Government Association

Limestone Coast Local Government Association

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

Note 10: Unspent Project Funds (cont)

	2018	2017
Regional Signage Partnership	\$	\$
Balance brought forward	-	-
Project Contribution	10,457	-
Expenses	-	-
Project funds not expended at year end	<u>10,457</u>	<u>-</u>
 Waste Infrastructure Plan		
Balance brought forward	-	-
Project Contribution	25,000	-
Expenses	-	-
Project funds not expended at year end	<u>25,000</u>	<u>-</u>
 Total unspent funds reserves	<u>553,892</u>	<u>526,541</u>

Limestone Coast Local Government Association

Limestone Coast Local Government Association

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

Note 11: Reconciliation of cash flow from operations with surplus for year

	2018	2017
	\$	\$
Net surplus for the year	(64,158)	(38,418)
<i>Changes in assets and liabilities</i>		-
(Increase)/decrease in trade and other receivables	65,583	(95,555)
Increase/(decrease) in trade and other payables	(7,843)	12,530
Increase/(decrease) in staff benefits	6,241	2,624
Increase/(decrease) in other liabilities	27,364	118,418
	27,187	(401)

Note 12: Financial Instruments

Details of the significant accounting policies and methods adopted including the criteria for the recognition, the basis of measurement and the basis on which income and expenses are recognised with respect to each class of financial asset, financial liability and equity instrument are disclosed in Note 1 Summary of Significant Account Policies.

Categorisation of Financial Instruments

	Note	2018		2017	
		Due < 1 Year	Due > 1 Year	Due < 1 Year	Due > 1 Year
Financial Liabilities		\$	\$	\$	\$
Trade and other payables	8	44,313	-	20,642	-
Total Financial liabilities		44,313	-	20,642	-
Financial Assets					
Cash and cash equivalents	6	891,218	-	864,031	-
Total Financial Assets		891,218	-	864,031	-

Receivable and payable amounts disclosed exclude amounts relating to statutory receivables and payables.

The fair values disclosed in the table above have been based on cash and cash equivalents, trade and other receivables and trade and other payables short term instruments in a nature whose carrying value is equal to fair value.

I. Credit Risk

Exposure to credit risk relating to financial assets arises from the potential non-performance by counterparties of contract obligations that could lead to a financial loss to the association.

Limestone Coast Local Government Association

Limestone Coast Local Government Association

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

Note 12: Financial Instruments (cont)

Credit risk is managed through maintaining procedures to regularly monitor the financial stability of customers and counterparties and by investing surplus funds in financial institutions that maintain a high credit rating.

There is no collateral held by the association securing trade and other receivables.

ii. **Liquidity Risk**

Liquidity risk arises from the possibility that the association might encounter difficulty in settling its debts or otherwise meeting its obligations related to financial liabilities. The association manages this risk by preparing and monitoring budgets, only investing surplus cash with major financial institutions and proactively monitoring the recovery of unpaid debts.

No assets have been pledged as security for any liabilities.

iii. **Market Risk**

Exposure to interest rate risk arises on financial liabilities recognised at the end of the reporting period whereby a future change in interest rates will affect future cash flows.

The following table illustrates sensitives to the association's exposure to changes in interest rates.

	2018		2017	
	% Weighted Average Interest rate	Carrying Value	% Weighted Average Interest rate	Carrying Value
Financial liabilities	\$	\$	\$	\$
Trade and other Payables	0.00%	44,313	0%	20,642
Financial Assets				
Cash at bank	0.00%	212,738	0%	203,460
LGFA Investment	2.45%	678,230	1.8%	660,571
Cash on hand	0.00%	250	0%	250

Note 13: Contingent Liabilities and Contingent Assets

At 30 June 2018, the association is unaware of any liability, contingent or otherwise, which has not already been recorded elsewhere in this financial report.

Limestone Coast Local Government Association

Limestone Coast Local Government Association

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

Note 14: Capital Commitments

At 30 June 2018, the association is unaware of any capital or leasing commitments which have not already been recorded elsewhere in this financial report.

Note 15: Events after the end of the reporting period

Since the reporting date, there have been no events that would materially impact on the contents of this report.

Note 16: Economic Dependence

Limestone Coast Local Government Association is dependent on the Local Councils within its jurisdiction and other funding bodies for the majority of its revenue used to fund its programs. At the date of this report, the Committee believe that the Local Councils and other bodies will continue to fund the Association.

Note 17: Capital Management

The Committee controls the capital of the entity to ensure that adequate cash flows are generated to fund its programs and that returns from investments are maximised within tolerable risk parameters. The Committee ensures that the overall risk management strategy is in line with this objective. The committee operates under policies approved by the board. Risk management policies are approved and reviewed by the board on a regular basis. These include credit risk policies and future cash flow requirements. The entity's capital consists of financial liabilities, supported by financial assets. There have been no changes to the strategy adopted by the Committee to control the capital of the entity since the previous year.

Limestone Coast Local Government Association

Limestone Coast Local Government Association

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

Note 18: Related Party Transactions

The total remuneration paid to key management personnel of Limestone Coast Local Government Association Incorporated during the year was as follows;

	2018
	\$
Short term employee benefits incl. Allowances	139,660
Post employment benefits	12,508

Key management personnel above includes the executive and the members of the Committee.

The specific banding of key management personnel and the Committee from the Limestone Coast Local Government Association Incorporated during the year was as follows;

\$	2018	2017
under \$50,000	1	1
\$50,000 to \$100,000	0	0
\$100,000 to \$150,000	1	1

Other related parties includes close family members of key management personnel and entities that are controlled or jointly controlled by those key management personnel individually or collectively with their close family members. There were no transactions with other related parties.

Note 19: Association Details

The registered office of the association and principal place of business is;

Limestone Coast Local Government Association
Level 1, 9 Bay Road
Mount Gambier SA 5290

Limestone Coast Local Government Association

Limestone Coast Local Government Association

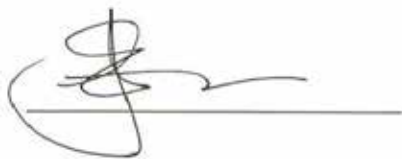
STATEMENT BY MEMBERS OF THE COMMITTEE FOR THE YEAR ENDED 30 JUNE 2018

In the opinion of the committee, the Financial Statements comprising of the Statement of Financial Performance, Statement of Financial Position, Statement of Changes in Members' Funds, Statement of Cash Flows and Notes to the Financial Statements:

1. Presents a true and fair view of the financial position of Limestone Coast Local Government Association as at 30 June 2018 and its performance for the year ended on that date in accordance with Accounting Standards and other mandatory professional reporting requirements.
2. At the date of this statement, there are reasonable grounds to believe that Limestone Coast Local Government Association will be able to pay its debts as and when they fall due.

The Committee is responsible for the reliability, accuracy and completeness of the accounting records and the disclosure of all material and relevant information.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:



Mayor Erika Vickery
President

Date: 12/10/2018



Dominic Testoni
Executive Officer

Date: 12/10/2018

Limestone Coast Local Government Association

Limestone Coast Local Government Association

STATEMENT BY MEMBERS OF THE COMMITTEE FOR THE YEAR ENDED 30 JUNE 2018

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Limestone Coast Local Government Association for the year ended 30 June 2018, the Association's Auditor, Tim Muhlhausler has maintained his independence in accordance with the requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) Local Government (Financial Management) Regulations 2011.



President
LC Local Government Association



Chief Executive Officer
City of Mount Gambier



Chief Executive Officer
Naracoorte Lucindale Council



Chief Executive Officer
Tatiara District Council



Chief Executive Officer
District Council of Grant



Chief Executive Officer
Kingston District Council



Chief Executive Officer
District Council of Robe



Chief Executive Officer
Wattle Range Council





DISTRICT COUNCIL OF GRANT

Principal Office
324 Commercial Street West
Mount Gambier SA 5290

Telephone: 08 87210444
Email: info@dcgrant.sa.gov.au
Web: www.dcgrant.sa.gov.au



PORT MACDONNELL COMMUNITY COMPLEX

5 Charles Street
Port MacDonnell SA 5291

Telephone: 08 87383000
Email: pmcc@dcgrant.sa.gov.au
Web: www.dcgrant.sa.gov.au

