

	<i>Collection of Firewood Policy</i> Policy No. ENVPOL 01	Version No:	5
		Responsible Officer/s:	Governance Officer
		Classification:	Administration
		Issued:	1 July 2013
		Next Review:	March 2029

1. Purpose

The District Council of Grant ('Council') supports the collection of firewood, from Council's roadsides, for domestic use.

2. Scope

This policy provides for the collection of firewood from Council roadsides. The aim of the policy is to encourage sustainability whilst minimising risk for the Permit Holder, Council and wider community.

3. Definitions

Firewood Dead fallen timber to be used as fuel.

4. Policy

A Section 221 Permit - Authorisation to Alter a Public Road ('Permit') is required to collect firewood from Council's roadsides. To obtain a Permit, the applicant must:

1. Complete a Section 221 Permit - Authorisation to Alter a Public Road application as found on Council's website.
2. Return the completed application, together with evidence of all insurances as specified in the Permit.
3. Pay the prescribed fee when requested by Council.
4. Retain a copy of the approved Permit from Council, when collecting firewood.
5. Adhere to all conditions contained within the Permit.

When collecting firewood from Council roadsides, the Permit Holder agrees:

1. No standing tree or limb, irrespective of whether it is living, or dead is to be cut, removed or tampered with in any way.
2. No hollow logs are permitted to be cut, removed, or tampered with in any way.
3. Firewood collection is not permitted during the fire danger season.
4. Firewood collection is not permitted during any period which has been declared a Total Fire Ban.

5. Terms and Conditions

- Council does not accept responsibility for any actions or claims resulting from the collection of firewood or otherwise relating to such activity.
- Firewood collection is for personal use only and is not to be sold or given to any other persons.
- Firewood collection must be within the boundary of approved Council road reserves.
- The full Terms and Conditions are available on Council's website.

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6. Responsibilities

Pursuant to section 44 of the *Local Government Act 1999 (SA)*, the Council hereby delegates to the Chief Executive Officer the power to assess and decide on applications made under this policy. The CEO may sub-delegated these powers and functions to the Works Manager, Governance Officer, Manager Organisational Development, Deputy CEO, Director Environmental Services and/or Customer Service Officers.

7. Contacting Council

For further enquiries, please contact Council:

General Enquiries: 08 8721 0444

Website: www.dcgrant.sa.gov.au

Email: info@dcgrant.sa.gov.au

Office: 324 Commercial Street West, Mount Gambier SA 5290 (8:30am-5pm Mon-Fri)

8. References / Other Documents

Local Government Act 1999 (SA), Section 221:

- (1) *A person (other than the Council or a person acting under some other statutory authority) must not make an alteration to a public road unless authorised to do so by the Council.*
- (2) *A person makes an alteration to a public road if the person:*
 - (e) *plants a tree or other vegetation on the road, interferes with vegetation on the road, or removes vegetation from the road.*

Section 221 Permit - Authorisation to Alter a Public Road

Road Traffic Act 1961 (SA)

9. Review

This Policy shall be reviewed by the District Council of Grant at a minimum, once within every four (4) year Council term (or on significant change to legislation or other matters which could affect this policy).

Action	Date	Minute Reference
Adopted by Council	1 July 2013	13065.1
Amendments to appendix A	30 April 2014	Minor amendments only
Amended	6 June 2016	16067.4.1
Amended	21 October 2019	19144.4.4
Minor formatting amendments	4 May 2020	Governance Officer
Amended	18 May 2020	20055.8
Amended	6 March 2025	Management Team